



JOB REQUISITION FORM

Georgia Pines Community Service Board

Start Date Requested: ASAP

Locations/Facilities: BHCC

Position Supervisor: Debra Njagi

Position Title: RN

Program Name: BHCC

Incumbent Employee: to replace Melissa Slaughter

Pay Rate: \$33.00/hour

Consumer Population Served: MH, SA

Position Requires Driving State Vehicle? Yes No

Position Requires Driving Personal Vehicle? Yes No

Hours Per Week: 40

Specific Days of Week: Sunday through Saturday, Variable

Shifts Required: Third Shift (11:45 PM-8:15 AM)

Cost center: 740

Education Requirements: Georgia RN License

Experience Requirements: Newly licensed RN is acceptable

Certification / Licensure Requirements: Georgia RN License

Job Responsibilities: Monitoring and assessment of individuals with MH and/or Addiction Issues.

Completion of all nursing documentation related to individual's progress towards treatment goals.

Medication administration and documentation of effectiveness. Good communication skills a must.

Interviewer: Michelle Brack

Interviewer Contact information: 229-225-3917

Signature / Date - Requested by: Michelle Brack

Digitally signed by Michelle Brack
Date: 2020.01.13 11:22:33 -05'00'

Signature / Date – Program Manager Approval: _____

Signature / Date – Executive Director Approval: _____