

6600#



# JOB REQUISITION FORM

## Georgia Pines Community Service Board

Start Date Requested: Immediate

Locations/Facilities: 615 N. Main Street Moultrie, GA 31768 - Colquitt Co. MH

Position Supervisor: Earlene Locke

Position Title: Outpatient Nurse (LPN or RN)

Program Name: Colquitt County Mental Health Outpatient

Incumbent Employee: Cynthia Akins

Pay Rate: LPN \$17-\$18 / RN \$28 hour

Consumer Population Served: Outpatient mental health and Substance Abuse

Position Requires Driving State Vehicle?  Yes  No

Position Requires Driving Personal Vehicle?  Yes  No

Hours Per Week: 40

Specific Days of Week: M-F

Shifts Required: First Shift 8-5

Cost center: 106

Education Requirements: LPN or RN

Experience Requirements: \_\_\_\_\_

Certification / Licensure Requirements: \_\_\_\_\_

Job Responsibilities: Daily nursing appointments both on schedule and as ordered by the provider. For example, AIMS, Labs, Vitals, Nursing Assessments for SA groups, TB testing, UDS, etc.

Interviewer: Kirsten Infinger, Outpatient and ACT Director

Interviewer Contact information: 229-672-9058

Signature / Date - Requested by: Kirsten Y. Infinger

Digitally signed by Kirsten Y. Infinger  
DN: cn=Kirsten Y. Infinger, o=Georgia Pines Community Service Board, ou=Outpatient MH and ACT,  
email=kinfinger@georgiapines.net, c=US  
Date: 2020.01.16 10:33:47 -0500

Signature / Date – Program Manager Approval: Kirsten Y. Infinger

Digitally signed by Kirsten Y. Infinger  
DN: cn=Kirsten Y. Infinger, o=Georgia Pines Community Service Board, ou=Outpatient MH  
and ACT, email=kinfinger@georgiapines.net, c=US  
Date: 2020.01.16 10:33:58 -0500

Signature / Date – Executive Director Approval: \_\_\_\_\_